



The Caribbean Association of Medical Councils

JOB VACANCY

REGISTRAR OF CAMC - FULL TIME (JAMAICA)

CAMC invites suitably qualified candidates to apply for the post of Registrar, effective April 1, 2025. CAMC has been charged by CARICOM with the responsibility of collaborating with the medical councils of the region to promote the highest standards in medical education and practice. CAMC facilitates the registration of post-academic doctors of medical schools within and outside of the Caribbean as well as the accreditation of clinical training hospitals.

PRIMARY RESPONSIBILITIES

- Providing administrative and operational leadership of the CAMC Secretariat
- Ensuring the implementation of the decisions of the Council and Executive Committee
- Assisting with policy and strategic support to regional medical councils and CARICOM.
- Establishing and maintaining key relationships with international and regional health and medical organizations

REQUIRED QUALIFICATIONS

- Post-graduate degree in a medical discipline from a recognized medical school
- Certificate of good standing or current license
- A minimum of 10 years at a consultant/senior level with proven administrative experience
- Citizen/Resident of a CARICOM member state

REQUIRED COMPETENCIES

- Exhibit strong analytical skills with exceptional attention to detail.
- Have excellent interpersonal and customer service skills.
- Exhibit a high level of organizational and management skills
- Uphold ethical and quality service standards.
- Knowledge of CARICOM and its role in protecting and upholding health standards
- Exceptional proficiency in both written and verbal communication.



**TO APPLY, SUBMIT YOUR RESUME
& COVER LETTER BY FEBRUARY 15, 2025**



CAMC Administrator



Email: 1998camc@gmail.com



**UWI Mona Campus,
13 West Road, Kingston 7**

